

Minutes of Meeting

April 5, 2021

Jordan Theatre Company Booster Club

Attendance: Peju Bakrin, Chris Hough, Lisa Lister-Browne, Katherine Kurima, Andy Midkiff, Teri Orlando, Polly Royer, Ariana Cox, Cindy Price, Dr. Robinson,

1. Welcome 6:33pm & adopt minutes from March 1, 2021, Lisa Lister-Browne

Chris proposed adopt, Polly seconds adoption of minutes from March 1, 2021.

Resolved.

2. Director's report, Andrew Midkiff

JTC membership

- Steady at 57 student members

Student Meetings

- There have been no meetings since our last booster meeting on March 1
- The next student meeting is next Wednesday, April 14 @ 2.45pm

Member events

- Held a skills workshop on March 23 with industry expert Jeremy Smith giving the students pro tips on videography. Went well.
- No other workshops scheduled at this time.
- There will be an awards ceremony and thespian induction on May 14. More information to come on that shortly.

Member services

- Orders for bulk make-up purchasing closed on March 31.
- The final round of headshots for this year will happen on Saturday, April 10 and today is the last day to sign up for headshots. Use sign-up genius on website.

Company charity

- The film festival this Saturday will be the company's fundraiser activity for this year, raising money for Leukemia & Lymphoma Society
- We are ready for the event (20 participants) & are looking forward to it
- On the evening of April 10 (this Saturday), we will sell \$10 tickets at the door to the public + screen the completed films in the PAC. After that, there will be a short intermission before announcing the winners who will receive prizes
- The idea is for this film festival to be a high-profile annual event at Jordan High School
- Please support us by promoting, attending + also signing up to volunteer

Thespian troupe

- We are on track to welcome students into the thespian troupe that is being established for JTC.
- Students who qualify for induction will be invited to submit a registration form and pay a \$35 induction fee. Emails going out shortly.

2021-22 intake

- At this stage, it appears that the department will grow to have 150 students next year.
- This means we are not likely to have a second director for JTC next year. We will hire a ½ time theatre teacher, but they don't have a role in JTC.
- Hopefully the increased numbers translate to growth in the size of JTC and its booster club.
- New families information night will be on April 19 in the PAC. Information about this is on the website.

SHOWS

One Act Play Competition

- Competition was on March 6 at College Station High School.
- Three students took out awards. Congratulations to:
 - Gibby Lenz, Outstanding Technician
 - Raisa Karnik, Honorable Mention All-Star Cast
 - Megan Zhong, All-Star Cast
- Did a public performance at Jordan High School PAC on March 12 with about 100 in the audience. It was well received.

Spring Show

- Cast & crew have been selected for Too Much Light Makes the Baby Go Blind
- Rehearsals are underway
- Show will be on May 6-8
- Playbill ad sales and submissions due this Friday, April 9
- Tickets will be available April 19, and advance ticketing starts from this weekend
- Will be a good show to get multiple tickets for. No two shows are the same

Acquisition of equipment for shows

- Need some gear: Loads of coat-hangers, 12 flashlights & 4 lawn chairs

3. Treasurer's report, Christopher Hough

- Current total in account is \$7,540 which is an increase from last month. We have hovered consistently around \$6,000. We are about 39% away from original budget increase from 36% last month. Mr. Midkiff is doing a great job with the constraints of the budget this year.

4. Fundraising, Lisa Lister-Browne

- We are currently selling ad space for the spring show programs.
- Ticket sales start on April 19th and booster club members with advanced privileges can access tickets from April 10
- April 21st is a spirit night at Freddy's which was rescheduled from February, returns 15% to JTC
- Planning to launch corporate sponsor initiative in the community
- Links in the website for ongoing fundraising through FlipGive, Amazon Smile, merchandise sales, Paypal Giving. Remember JTC when shopping and use gift cards through FlipGive to maximize fundraising. We are still far behind in our budget and we need to raise more money to be able to afford a musical next year. Please remember FlipGive whenever you are using your credit card for regular family purchases.

5. Volunteering, Lisa Lister-Browne

- Executive board needs help with running errands, administrative tasks and organizing tasks.
- April 10th film festival, volunteers needed for meals, concessions and ticket sales.

6. Audit committee, Peju Bakrin

- Peju, as vice president, is tasked with appointing 3 board members for the audit committee. Peju confirms she is nominating Ariana Cox, Terry Orlando, and Polly Royer for the audit committee. The committee will audit the financials in July in accordance with the by-laws.

7. Outstanding members, Lisa Lister-Browne

- We thank the members of the audit committee: Ariana, Terry and Polly

8. Important dates, Lisa Lister-Browne

- Spring show program ads and shout outs submissions are due April 9th
- Film festival on April 10th
- Spring show tickets go on sale April 19th
- Freddy's spirit night April 21
- Last date to add an agenda item for next General Meeting is April 29
- Next general meeting is May 3

Meeting adjourned 7:10pm