

Minutes of Meeting

May 3, 2021

Jordan Theatre Company Booster Club

Attendance: Peju Bakrin, Chris Hough, Lisa Lister-Browne, Katherine Kurima, Andy Midkiff, Teri Orlando, Polly Royer

1. Welcome 6:30pm & adopt minutes from March 1, 2021, Lisa Lister-Browne

Chris proposed adopt, Peju seconds adoption of minutes from April 5, 2021.

Resolved.

2. Director's report, Andrew Midkiff

JTC membership numbers

- We close off the year at 57 students members which is a great level of engagement for first year
- We are finalizing what merchandise will be offered to students as part of their membership for next year. Once that's sorted, we'll start promoting new memberships.

Meetings

- A JTC Meeting was held on April 19, 2021. Discussed voting for awards and Thespian Officer elections
- Next meeting is on May 5 which is focused on thespians and election of officers but was open to other members as well
- Will be having an end-of-year meeting on May 18th after school. Will serve refreshments, hand out some gag awards and run some activities. Masks & parent permission required. Also launching the corporate sponsor appeal on this date (currently getting approved by administration so no announcements on that topic until it launches on April 18)

Events

- Apart from the EOY meeting and Huzzah Awards, plans are underway for our JTC awards & thespian induction ceremony in the PAC on May 14. Each student can bring up to 4 family members for this and there will be a sign-up genius circulating next week for families to reserve their seats. We will also have a short slideshow to share with everyone that night and make announcements on the program for next year.

- Possibility of a movie night over summer, thinking of a mixer to introduce new families into the JTC crowd

Company charity

- The inaugural annual film festival was held on April 10 with 20 participants. Very successful event and there's already excitement for future film festival. Total raised from ticket & concession sales was just shy of \$650. Our check for \$650 has been sent to Leukemia & Lymphoma Society. Thank you to our generous families for supporting this event.

Member services:

- Final bulk make-up order of the year is finalized.
- Final photo-shoot for the year was on April 10 & photos have been received. Some students didn't book a slot or show up for their photos so they will miss out on a photo. The photos will be put into presentation folders and then distributed at the awards night on May 14.

Spring Show:

- Rehearsals have been going well. Will be a good show. Performances are May 6-8. Playbill is printed and ready to go. Ad sales way up on the last show. Ticket reservations are on the low side, calling on everyone here to promote hard in the next 4-5 days.

Thespian troupe

- We are officially chartered as ITS Troupe 10042!
- Officer elections will take place this week.
- Induction ceremony at end of next week.

2021-22 intake

- Anticipate about 150-165 students in the department next year
- There will be a part time teacher, Rachel Reid who previously worked at Woodcreek Junior high with Mr. Midkiff.
- We did a new families' information night on April 19, gave an overview of what we do and what next year will be like
- We will soon have a calendar planning meeting with the Fine Arts Director, Mr. Galloway.
- One change for next year is the annual film festival will occur in the fall instead of spring. We will have a fall show, a student written/directed play in the fall, and we are still hoping to produce a musical next year. Mr. Midkiff and the choir director are discussing the options for a musical. The production class will be solely responsible for the One Act Play.

Outgoing executive board

- The current officers had their final executive board meeting as a group last week and the time is coming near where our current Vice President, Treasurer and Secretary are moving on. Want to thank them for their service over the past year and their contribution to the club. It's been remarkable and we are in a very good position for moving forward into next year. We thank them wholeheartedly for all of their time!

3. Treasurer's report, Christopher Hough

- Current total in account is \$5,649. We have hovered consistently around \$6-7,000. Mr. Midkiff is doing a great job with the constraints of the budget this year.
- We have reconciled March reports and we are 99% completed with April books.
- With Mr. Midkiff's amazing ability to cut costs, we are maintaining, managing and financially solvent.
- We do still have a long way to go to cover what we are planning for next year so the corporate sponsorship program will be an important addition to our fundraising efforts.

4. Fundraising, Lisa Lister-Browne

- Ticket sales are on for Too Much Light, our spring show.
- We have 2 upcoming spirit nights in the works. Panda Express will occur on May 17 and Molinas on June 15.
- May 18 is when we will launch our corporate sponsorship program (this will be at the final company meeting),
- Links in the website for ongoing fundraising through FlipGive, Amazon Smile, merchandise sales, Paypal Giving. Remember JTC when shopping and use gift cards through FlipGive to maximize fundraising. We are still far behind in our fundraising and we need to raise more money to be able to afford a musical next year. Please remember FlipGive whenever you are using your credit card for regular family purchases.

5. Volunteering, Lisa Lister-Browne

- Executive board needs help with running errands, administrative tasks and organizing tasks.

- Please help to promote our spring show
 - There is a sign-up genius for a few spots to volunteer for the ticket sales/concession stand at Spring Show.
 - We are also sending out a pledge request for refreshments for the final meeting May 18.
6. Outstanding Members, Lisa Lister-Browne
- Executive Board Members, Vice President Peju Bakrin, Treasurer Chris Hough and Secretary, Katherine Kurima acknowledged for their contributions over the past year
7. Important dates, Lisa Lister-Browne
- Spring show May 6-8
 - Award night seating sign up May 8-9
 - Refreshment request for final meeting will go out May 9
 - Sign up for refreshment donations will go out May 10.
 - Permission forms for final meeting due May 15
 - Spirit night at Panda Express May 17
 - End of year meeting May 18
 - JTC booster meeting June 1st
 - Awards ceremony on May 14th, students can bring up to 4 family members through the sign up. Booster members with advanced privileges will receive the sign up on May 9 and rest of the booster members will receive it on May 10

Meeting adjourned 7:08pm