

JTC Booster Club Board Meeting 7/12/22 at 6:00pm - Minutes

Meeting commenced at 6:00 pm with the following in attendance: Teri Orlando (President), Jessie Miller (Vice President of Fundraising), Amy Burzinski (Comedy Sports Chair), Joe Orlando (Treasurer), Lauren Ashley (Secretary), Polly Royer (First Vice President), Kimberly McKean (Vice President of Volunteer Services), Natalie Sandberg (Finance Chair), LeeAnne Aguilar (Vice President of Technology and Communications), Kathryn Shepard (Membership Chair)

1. President's Presentation - Teri Orlando:

- Teri welcomed all in attendance
- Reviewed protocols
- Reviewed leadership positions and their roles
 - President
 - First Vice President
 - Vice President of Productions
 - Vice President of Volunteer Services
 - Vice President of Fundraising
 - Vice President of Technology Communications
 - Secretary
 - Treasurer
 - Chairperson – Finance
 - Chairperson – Membership
 - Chairperson – Comedy Sports
- Talked about possible committees
 - Hospitality
 - Audit
 - Concession
 - Scholarship
 - Production
- Summer and Upcoming Events
 - Movie Night – 8/6/22
 - Parent Social – 8/6/22
 - Banquet – Need to plan a date
 - Warrior Welcome – 8/11/22
 - Puffs Production – 10/6 to 10/9/22 (Auditions first week of school)
- Key Events
 - Fall Show- Tryouts-1st week of school, October 6-9
 - Smoked Meat Sale – 1st week of school, Delivery in November
 - Winter Show – December
 - Texas Thespian State Festival – March
 - Comedy and Crawfish – Spring
 - Theatre X

- Senior Outing
 - Banquet
- Reviewed initial processes to create – (step-by-step guides) - Corporate Sponsorship, Productions, Budget, Check Requests, Concessions, Film Festival, Others

2. Breakout Session 1:

- Partners met and discussed the creation of processes/procedures

3. Breakout Session 2:

- Partners met and discussed the creation of processes/procedures

4. Next Board Meeting scheduled for July 26, 2022 at 6:30PM, Location to be determined

Meeting ended at 8:00 PM with thanks for all who attended.